



Maximizing Team Performance

Build and Foster Successful Work Teams

Offered as part of the Supervision Fundamentals Certification



Your instructor:

Judy Hartley has more than 20 years of hands-on experience assisting organizations with leadership and team development, as well as customer-focused process improvement initiatives.

Through simulations and activities, participants will learn both what gets in the way of teamwork, and what fosters teamwork. Exercises demonstrate how to align people around common goals, and clarify roles among team members. Through video, discussion and group exercises, attendees will practice team processes, communication and decision-making. Participants learn how to build an environment that fosters creativity from all team members. Tools are provided for soliciting feedback from their teams on how well they are performing, and each student is encouraged to create an Action Plan for improvement.

After completing this Workshop participants should be able to:

- Assess the effectiveness of a work team and have ideas for improvement
- Utilize shared goals to encourage teamwork
- Clarify team roles and responsibilities and foster effective communications
- Use shared rewards and recognition to promote and reinforce teamwork
- Know when to involve others in decisions that impact the team
- Foster productive interpersonal relations among work team members

Tuesday, January 29, 2019 8:00 a.m. - 4:00 p.m.

Fee this class: MA members \$329 per person Non-MA members \$449 per person
Receive a 10% discount if you register 14 days prior to the event

Location: **Manufacturers Alliance Training Center**
8421 Wayzata Blvd, Suite 190
Golden Valley, MN 55426
(For directions and map go to www.mfrall.com)

Register: Registration is required. Reserve on-line at www.mfrall.com, by 3:00 pm by January 27, 2019. *Your satisfaction is guaranteed.*

Cancellation Policy: *No refunds* for cancellations after 3:00 p.m., January 27, 2019, or for no-shows at workshop. *(Substitutions are accepted.)*