

The Role of the Leader

Online

Making the Shift from Hands-on Work to Leading Others

Offered as part of the Online Supervision Fundamentals Certification



Your instructor:

Jim Doyle blends his diverse knowledge, over 25 years of experience and a deep passion for helping others to grow and achieve their goals. His corporate coaching and leadership development skills were refined inside manufacturing organizations including Cargill, Prime Therapeutics and St. Jude Medical. Jim's diverse experience helps manufacturing organizations large and small, build leadership and supervisory competence with the skills to improve execution.

As a leader one needs to get work done through other people, by developing skills in effective delegation. This workshop provides participants with guidelines for delegation plus an opportunity to practice an effective assignment of a task. Participants then also learn the importance of "setting others up for success" by holding and *communicating expectations for high performance*.

After completing this session participants should be able to:

- Understand what skills are required for effective frontline leadership
- Recognize the importance of communications responsibilities and self-management
- Avoid "traps" that front-line leaders can easily run into
- Make better decisions about which work assignments to complete or delegate
- Effectively communicate expectations when delegating (setting others up for success)
- Foster buy-in to new ideas and change using techniques to prepare, present and sell
- Overcome resistance to change by being prepared for emotional objections
- Take steps to build their personal trustworthiness and credibility as a leader

Tuesday, April 27, 2021 9:00 a.m. - 12:00 p.m.

Fee: **MA members** \$235 per person **Non-MA members** \$335 per person
Receive a 10% discount if you register 14 days prior to the event

This workshop is online. Minimum requirements: Computer with speakers and/or headphones; dedicated screen for meeting time; Internet connection; ability to download Zoom.

Register: Registration is required. Reserve on-line at www.mfrall.com, by 3:00 pm by April 23, 2021. You will be sent login credentials in advance of the workshop. **Your satisfaction is guaranteed.**

Cancellation Policy: **No refunds** for cancellations after 3:00 p.m., April 23, 2021, or for no-shows at workshop.