



# Supervision Fundamentals Certification

## Workshop Requirements

Complete the six required workshops. All workshops are a full-day. Participants must notify us two business days in advance if they are not able to attend a workshop or they will be invoiced the workshop fee.

## Exams

After each required workshop, take a short online test to demonstrate comprehension of material.

## Projects

Submit two Supervision projects for review. These projects will show benefit to a company by applying knowledge and techniques gained through coursework. The projects should focus on individual or team development. A manager from the company must sign them off.

## Tools & Templates:

Templates are available online to help you apply the techniques learned.

## Coaching

Coaching is available to help you apply what you have learned

## Program Fees

The complete program fee includes required workshops, materials, tests, templates, and two project validations.

Member companies: \$1,900  
Non-member companies: \$2,300

To ensure your company's long-term success, effective supervision and leadership needs to be in place. However, all too often those with the best individual performance are promoted to lead and supervise others without adequate training. How do you minimize your company's risk and maximize your team's positive performance and cohesiveness?

## Become Certified in Supervision!

Certification may be completed in as little as four months

### Required Workshops *(in recommended sequence):*

The Role of the Leader

Leadership Style and Versatility

Conflict, Communication and Collaboration

Employee Performance Management and Coaching

Maximizing Team Performance

Overcoming Resistance to Change

*"I have been a supervisor for 7 years and found this certification very beneficial. I highly recommend this to anyone new to supervision or those wanting to brush up on management skills."*

Matt Armbruster,  
LAI International, Inc.