

# HOW TO HAVE DIFFICULT CONVERSATIONS

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## HOW TO GET THE MOST OUT OF THIS WORKSHEET

Fill out this worksheet as a PDF and save or print it.

Think of one question you would like answered prior to the Webinar.

Commit now to acting on what you learn.

### WHAT PROBLEM MOTIVATED YOU TO WANT TO ATTEND THE WEBINAR?

### WHAT ARE 3 THINGS YOU LEARNED TODAY THAT WILL HELP YOU SOLVE THAT PROBLEM?

1

2

3

### ACTION STEPS

 <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">I will change my mindset around this problem:</div>	 <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">I will talk to this person to clarify this issue or opportunity:</div>	 <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">I'll share my takeaways from today with this person:</div>
 <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">I will directly implement this tool/technique that I learned today:</div>	 <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">I'll invest in my own growth by getting more training in this area:</div>	 <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">This is how the tools I learned today will impact my company:</div>